



STATE OF UTAH
DEPARTMENT OF ENVIRONMENTAL QUALITY
DIVISION OF SOLID AND HAZARDOUS WASTE
P.O. Box 144880, Salt Lake City, Utah 84114-4880

IMPORTANT! Before filling out this form, read all instructions on back.

ANNUAL REPORT FOR USED OIL PROCESSORS AND RE-REFINERS

Company Name	Name of Point of Contact
Address	Telephone Number
Specific Process Used for Re-refining and/or Processing	EPA ID Number

ATTACH ADDITIONAL SHEETS AS NEEDED

REPORT PERIOD: January 1 - December 31, 20__			Gallons
1. TOTAL USED OIL ACQUIRED FOR PROCESSING OR RE-REFINING			
2. TOTAL USED OIL PROCESSED OR RE-REFINED			
AVERAGE DAILY QUANTITY OF USED OIL PROCESSED		Gallons	
As of January 1			
As of December 31			
3. TOTAL VOLUME OF REUSABLE PRODUCTS RECOVERED			
LIST VOLUME OF EACH PRODUCT			
Lubricating Oil			
Fuel Oil			
Other (describe)			
4. USED OIL CONSUMED, USED, OR OTHERWISE LOST DURING PROCESSING OR RE-REFINING			
5. TOTAL VOLUME OF WASTE PRODUCT GENERATED			
LIST TYPE, DISPOSAL METHOD, DISPOSAL LOCATION, AND VOLUME OF EACH			
Type	Disposal Method	Disposal Location	Gallons
6. OPERATIONAL STATUS (e.g., operating, closed, location/ownership change, etc.)			

I hereby certify that the foregoing is true and correct

Name _____ Title _____

Signature _____ Date _____

INSTRUCTIONS

Type or print neatly in black ink.

Used Oil Processors and Re-refiners are addressed in Utah Standards for the Management of Used Oil, R315-15.

This form shall be used by used oil processors and re-refiners to submit an annual report to the Division of Solid and Hazardous Waste of activities during the calendar year. The annual report shall be submitted to the Division no later than March 1 of the year following the reported activities.

This form must be signed by the company owner or the designated representative.

DEFINITIONS

- **USED OIL** - any oil, refined from crude oil or a synthetic oil, that has been used and as a result of that use is contaminated by physical or chemical impurities.
- **USED OIL PROCESSOR** - a facility that processes used oil.
- **PROCESSING** - a chemical or physical operation designed to produce from used oil, or to make used oil more amenable for production of:
 - a. gasoline, diesel, and other petroleum derived fuels;
 - b. lubricants; or
 - c. other products derived from used oil.

Processing includes:

- a. blending used oil with virgin petroleum products;
- b. blending used oils to meet fuel specifications;
- c. filtration;
- d. simple distillation;
- e. chemical or physical separation; and
- f. re-refining.
- **USED OIL RE-REFINER** - any person who re-refines used oil to remove its physical and chemical contaminants.
- **RE-REFINED OIL** - used oil which is re-refined to remove the physical and chemical contaminants acquired through use which, by itself or when blended with new oil or additives, is substantially identical or superior to new oil intended for the same purposes.

The owner or operator of the processing or re-refining facility shall notify the Division of Solid and Hazardous Waste in writing of any changes to the information submitted on any pending or approved application within 20 days of the change.

Permitted used oil processors and re-refiners shall maintain a complete record of all analyses and transactions, documented by reproducible receipts for three years; and, upon request, make available to the Division for inspection or photocopying, all applicable analysis, records, and receipts for purposes of review and audit.

Every 12 months from the date of this permit, the Executive Secretary shall be notified in writing of the operational status of the business until such time as the business has ceased doing business and the closure of the business has been completed.

GUIDELINES

ITEM 1. This volume should include the purchase of used oil from other companies, plus collections of used oil under the transporter permit, if applicable.

ITEM 2. This volume should be the sum of lines 3, 4, and 5, plus any change in finished inventory from the beginning of the year to the end of the year.

ITEM 3. Report the sales of used oil from the facility on this line.

ITEM 4. Report an estimate of used oil consumed, used, or lost (spilled) at the facility.

ITEM 5. Report the waste product generated from processing, which is normally waste water. The volume of waste water can be determined by gauging if the water is separated, or can be calculated by using the percentage of water removed during the processing (raw product water percent less finished product water percent).

ITEM 6. Report any changes in operation, ownership, telephone number, mailing address, contact person, etc.